

NATIONAL INSTITUTE OF AYURVEDA

Deemed to be University
JAIPUR

No.F.1(5)2/PA/2022 693-707

Dated: 13-4-2022

OFFICE-ORDER Students Counseling Committee/Cell

A Students Counseling Committee/Cell with the following composition is hereby constituted for NIA Deemed to be University . The Committee will attempt to address the day-to-day issues of concern relating to academics and routine activities and also motivate students to achieve their potential in studies. The Committee will provide individual or group counseling through developmental academic guidance activities to improve the self-esteem among the students.

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| 1. | Prof. Sanjeev Sharma
Director & Vice-Chancellor I/C | Chairman |
| 2. | Prof. Mita Kotecha
Professor(SAG) & Pro-Vice-Chancellor I/C | Convener |
| 3. | Dr. Sunil Yadav
Associate Professor, Deptt. of Sharir Rachana | Member |
| 4. | Dr. Mahendra Prajapati
Associate Professor, Deptt. of Sharir Kriya | Member |
| 5. | Dr. Shailja Bhatnagar
Associate Professor, Deptt. of Maulik Siddhanta | Member |

Duties and Responsibilities:

- To motivate students for achieving their potential in studies.
- To provide individual or group counseling to students.
- To provide support system for the students to address the major academic related issues.
- To initiate proactive measures to solve the issues of students concern.
- To analyze the grievances of students and take corrective action with the appropriate authorities for redressal.
- To get suggestions regularly from the students for improvement.
- To any other duty/responsibility relating to counseling of students.


DIRECTOR & VC I/C

Copy to all the Members of the above Committee/Cell

Copy for information:

1. Pro-Vice-Chancellor
2. Registrar
3. DMS(Hospital)
4. All Heads of Departments
5. Controller of Examinations
6. Joint Director(Admn.)
7. All Deans (UG, PG, Ph.D., Para-Medical, Interdisciplinary, Students Welfare)
8. All Wardens (Hostels)
9. Joint Registrar(Academic)
10. In-charge(IT) for uploading on NIA Website
11. Administrative Officer & Finance Officer
12. RMO, Arogyashala/Seth Surajmal Bombaywala Ayurvedic Hospital
13. Store Officer
14. Accounts Officer
15. Librarian
16. Establishment/Accounts/Academic/Library/IT/Registrar Office/Exam Unit
17. All Notice Board


DIRECTOR & VC I/C