NATIONAL INSTITUTE OF AYUYRVEDA

TYPING SPEED TEST FOR CANDIDATES SHORTLISTED FOR CONSIDERATION FOR THE POST OF LDC ON

18 AUGUST 2019 (SUNDAY)

The Final Merit List of Candidates appeared in the Screening Test for the Post of LDC was declared and posted on the Website of the Institute on 4-7-2019. Now a Typing Speed Test will be conducted on **18 August 2019 (Sunday) at 10 AM** in the Institute. List of the Shortlisted Candidates called for Typing Speed Test is given below. The Criteria & Instructions for the Typing Speed Test is also given hereunder. Candidates should read it carefully.

Candidates should report in the Institute at **9 AM on 18 August 2019 (Sunday)** with the following Original Documents:

1. Call Letter issued for the Screening Test
2. Call Letter issued for the Typing Test
3. Photo Identify Card(Aadhar Card, Driving Licence, Voter ID etc.)
4. Photocopy of the Photo Identify Card

DIRECTOR
18-7-2019

राष्ट्रीय आयुर्वेद संस्थान

कनिष्ठ लिपिक पद हेतु संक्षिप्त किये गये अभ्यर्थियों की टंकण—गति परीक्षा 18 अगस्त 2019 (रविवार) को

कनिष्ठ लिपिक पद हेतु आयोजित लिखित परीक्षा (स्क्रीनिंग टेस्ट) की अन्तिम वरीयता सूची संस्थान की वेबसाईट पर 4—7—2019 को प्रकाशित की गई थी । अब **18 अगस्त 2019 (रविवार) प्रातः 10 बजे** संस्थान में टंकण—गति परीक्षा आयोजित की जायेगी जिस हेतु संक्षिप्त किये गये अभ्यर्थियों की सूची नीचे दी गई है। टंकण—गति परीक्षा के दिशा—निर्देश एवं मानदंड भी नीचे दिये गये है । अभ्यर्थी इन्हें सावधानीपूर्वक पढ़ लेवें ।

अभ्यर्थी संस्थान में **18 अगस्त 2019 (रविवार) प्रातः 9 बजे** निम्नलिखित मूल दस्तावेजों के साथ आवश्यकरूप से उपस्थित होवें ।

1. स्क्रीनिंग टेस्ट हेतु जारी किया गया बुलावा—पत्र
2. टंकण—गति परीक्षा हेतु जारी किया गया बुलावा—पत्र
3. फोटोयुक्त पहचान—पत्र (आधार कार्ड, ड्राईविंग लाईसेंस, मतदाता पहचान पत्र इत्यादि)
4. फोटोयुक्त पहचान—पत्र की फोटोकॉपी

निदेशक
18—7—2019

NATIONAL INSTITUTE OF AYUYRVEDA

LIST OF CANDIDATES CALLED FOR TYPING SPEED TEST

PH(OL)

Merit No.	Roll No.	Name of the Candidate	Category	Marks Obtained in Screening Test
1	846	Shivraj Bairwa	SC	49.5
2	792	Bhagwan Das Tolani	GEN	46.5
3	841	Sailendra Kumar Swami	OBC	43
4	800	Gajraj Singh Nathawat	GEN	39
5	819	Najeer Khan	GEN	37.5

SC - 1 Post

Merit No.	Roll No.	Name of the Candidate	Marks Obtained in Screening Test
1	531	Raj Kumar Verma	63
2	342	Mahendra	62
3	49	Amit Kumar	53.5
4	753	Vinod Bairwa	49.5
4	719	Udit Chauhan	49.5

OBC - 1 Post

Merit No.	Roll No.	Name of the Candidate	Marks Obtained in Screening Test
1	176	Dhanpat Rai Lakhera	69
2	444	Pankaj Kumar	66
3	141	Chiku Singh	65
4	707	Tarun Nimiwal	64.5
5	249	Himanshu Sindhi	62.5

UR - 3 Posts

Merit No.	Roll No.	Name of the Candidate	Category	Marks Obtained in Screening Test
1	81	Anurag Sharma	GEN	80
2	567	Riddhika Verma	GEN	71
3	91	Arvind Kumawat	GEN	70
4	484	Pratik Sharma	GEN	67.5
5	124	Bhanu Pratap Singh	GEN	65.5
6	433	Nitin Sharma	GEN	63.5
6	59	Anil Karyani	GEN	63.5
7	137	Chandra Bhan Mishra	GEN	63
7	551	Ronak Sharma	GEN	63
8	759	Virendra Singh	GEN	62.5
9	450	Parveen	GEN	61.5
9	699	Sushil	GEN	61.5
10	736	Vijendra Singh Rathore	GEN	60.5

NATIONAL INSTITUTE OF AYUYRVEDA

CRITERIA & IMPORTANT INSTRUCTIONS FOR TYPING TEST

1. Candidates are required to report for the Test at the Reporting Time indicated on their Call/Permission Letter.

2. Every candidate has to sign the Attendance Sheet for the Test.

3. The Hindi/English Typing Speed Test will be conducted on **Computer only.** Computer will be provided by NIA at the venue of the Test. The Test will be in MS Word Format.

4. Candidates should create Word File on the Desktop of the Computer provided. The Word File created by the Candidate for the Test should be saved carefully with File Name by his Roll No. (For Example : 001)

5. Candidates can opt DevLys or KurtiDev Font for Hindi and Times New Roman Font for English Typing.

6. Before starting the Typing Test, Candidates should Type their Name and Roll Number on Top of the Page.

7. After completing the Typing Test, Print-out of the Typed matter will be taken out and the Candidate will sign at the end of each Page.

8. Candidates will be given time for a Trial Test before the Actual Typing Test.

9. Candidates must start Typing from the beginning of the Paper provided.

10. The duration of the Typing Test will be 10 Minutes only. It will consist of one Paper of running matter.

11. A Bell will ring for starting and stopping the Typing Test.

12. The prescribed Typing Speed is 35 Words Per Minute in English OR 30 Words Per Minute in Hindi corresponding to 10500 KDPH/9000 KDPH respectively, on an average of 5 key depressions for each word on Computer.

13. **The Total Marks for drawing the Final Merit from the whole process of Screening Test and Typing Test for consideration of Selection to the Post will be based on 100 Marks. Maximum 90 Marks will be counted from the Marks obtained in the Screening Test and 5 Marks will be awarded for attaining the Speed of 35 Words Per Minute in English OR 30 Words Per Minute in Hindi. For every additional 5 Words Per Minute attained in the Typing Test, over and above the minimum speed prescribed, will awarded 1 Mark each subject to a maximum of 5 Marks. (For example: If a candidate attains a Speed of 45 WPM in English (35+5+5), he will be awarded 7 Marks (5+1+1) in the Typing Test.**

14. Candidates must return the Paper along with their Transcripts to the Invigilator after the Type Test is over. Candidates are not allowed to take the Paper or Transcript out of the Examination Hall. They should not tear any sheet given to them.

15. **If a candidate does not qualify the minimum required Typing Speed, he will be considered unsuccessful in Typing Test and he will not be considered further for the Post of LDC.**

16. Candidates will not be permitted to leave the Examination Hall until expiry of the Time allotted for the Test.

17. Candidates must observe silence in the Examination Hall.

18. Candidates must abide by any further instructions that may be given to them orally by the Staff conducting the Test. If any candidate fails to do so or indulges in disorderly or improper manner/conduct, he will render himself liable to expulsion from the Test.

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